

MASTER OF ARTS IN MINISTRY AND LEADERSHIP FINANCES

Finances

Master of Arts in Ministry and Leadership

Payment in Full Due

- September 1 - Fall Semester
- March 1 - Spring Semester

For payment information, see the Financial Information page of the catalog.

Tuition

Program	Cost
Ministry and Leadership Graduate Program, total program cost ¹ :	\$26,500
Ministry and Leadership Graduate Program, per semester (5 billing periods):	\$5,300

¹ This total includes the Israel Experience, the Chicago ministry visit, Bible software, as well as housing and food for all on-campus face-to-face sessions.

Academic Fees

Item	Fee
Enrollment Deposit (guarantees a place in class for students and applies to first semester tuition; non-refundable):	\$100
Graduation Fee ¹ (cap, gown, diploma, and other commencement expenses, applied on term that student graduates):	\$125

Payment Plan Fee, per billable term: \$100

¹ The graduation fee must be paid regardless of whether the student plans to participate in the formal commencement ceremony.

Refunds

Definitions

- **Refund** - a credit entered on a student's account to reduce the amount of charges
- **Week** - a calendar week
- **Drop** - refers to cancellation of registration for individual classes
- **Withdrawal** - refers to cancellation of registration to all classes for the program

Tuition Refund for Dropping a Class

If the drop occurs **before the begin date of the dropped class**, the cost of the dropped class will be refunded at 100% and assumes the student has returned all Education Resources in an "Unused/New" condition. Educational Resources Materials for a dropped course are subject to a

replacement fee if they are not returned or not considered in an "Unused/New" condition.

Dropped classes may be rescheduled at a future date and will be billed at the current academic year's hourly rate.

If the drop occurs **after the beginning date of the dropped class** (see exception below), the refund will be calculated based upon the following schedule:

- After 1 night of class - 75%
- After 2 nights of class - 50%
- After 3 nights of class - 25%
- After 4 or more nights of class - 0%

Exception: If the first course in the program is the Holy Land Experience, no refund will be issued if the course is dropped after it starts. Since this course includes billing for the Israel trip, the University will refund in accordance with the trip cancel and refund policy.

The cost of the class is calculated using the effective hourly rate as described above.

Tuition and Fees Refund for Withdrawal

Students who withdraw from the University must file a withdrawal form with their Academic Advisor. Such formal notice will establish the withdrawal date. If a student withdraws without notification, Judson University will determine a withdrawal date. Generally, if the withdrawal occurs before the beginning of a billing period, there will be no cost for that period. If the withdrawal occurs after the beginning date of the first class of the billing period, the refund will be calculated according to the **dropping a class** process above.