

RISE PROFESSIONAL SKILLS (RPS)

RPS014 Career Shadowing (1 course hour)

This class is designed to introduce students to the various workplaces on the Judson campus. Supervisors from each department will visit the classroom or the class will go to the workplace location to learn about the department and complete a sample project. The goal is to help each student identify one or more potential places for his/her On-Campus Internship (RPS025).

Co-requisites: RPC014

Course offered: FA

RPS015 Introduction to the Workplace (2 course hours)

This class is designed to introduce students to workplace complexities. Students will develop soft skills necessary for workplace success.

Participants will learn effective communication, how to work as part of a team, and will learn about problem solving techniques. Students are equipped to participate in an On-Campus Internship in RPS025.

Course offered: FA

RPS024 Vocational Development (2 course hours)

This course is designed to introduce students to vocational skills necessary for employment opportunities. Students in this course will gain experience using social media for employment purposes, building a professional portfolio, and networking. Participants in this course will learn how to complete a job application and utilize a variety of interview techniques. REGISTRATION: Students must successfully pass RPS015 to take this course.

Pre-requisites: RPS015

Course offered: SP

RPS025 On Campus Internship (2 course hours)

During the duration of this course, students will participate in an on-campus internship. Students will use their experience in RPC014 and RPS014 to identify an internship experience related to their subject area concentration. Student's will gain on the job training and be equipped to think critically in the professional environment and troubleshoot workplace problems. REGISTRATION: Students must successfully pass RPC014, RPS014, and RPS015 to take this course.

Pre-requisites: RPC014 and RPS014 and RPS015

Course offered: SP

RPS034 Off Campus Internship/Academic Advising (4 course hours)

Students in this course will gain hands on job training as an intern with a local business or organization. Students will receive advising by staff as it relates to their internship experience. During advising, participants will process through job-related stress, problem solving in the workplace, and interpersonal workplace dynamics. REGISTRATION: Students must successfully pass RPS025 to take this course.

Pre-requisites: RPS025

Course offered: FA

RPS044 Off Campus Internship/Employment Advising (4 course hours)

Students in this course will gain hands on job training as an intern with a local business or organization. Students will receive employment advising by staff as it relates to their internship experience. Participants will be coached through the process of searching for a job, applying, and interviewing for employment opportunities. REGISTRATION: Students must successfully pass RPS034 and RPS024 to take this course.

Pre-requisites: RPS034 and RPS024

Course offered: SP

RPS051 Thriving in the Workplace I:Workplace Etiquette (2 course hours)

This class is designed to re-introduce and expand students' knowledge of topics that may have been covered during various RISE Professional Skills courses. The topics that will be covered include attendance and punctuality, professional attire & personal hygiene, self-advocacy and accommodations, appropriate conversations, conflict resolution, learning new things, doing what it takes, workplace relationships, socializing, activities during break times, workplace culture and benefits. Co-teaching and field trips may be incorporated into the class to maximize learning depending on the needs of the students. The goal is to help each student become an excellent employee and/or improve performance at an on- or off-campus location. REGISTRATION: This course is designed for graduates of the RISE Certificate program; students must successfully pass RPS044 to take this course.

Pre-requisites: RPS044

Course offered: FA

RPS052 Thriving in the Workplace II:Workshops (2 course hours)

This course is a continuation of RPS051, designed to enhance students' abilities to engage in the workplace environment. REGISTRATION: This course is designed for graduates of the RISE Certificate program; students must successfully pass RPC051 to take this course.

Pre-requisites: RPS051

Course offered: SP